

## YUOK TRIBE-JOB DESCRIPTION

### Technician III - Fisheries

Job Title:	Technician III	Pay Grade	5/6
Department	Fisheries	Location	Various: primarily Klamath Trinity Basin
Reports To:	Technician IV, Biologist I, II or Senior, Department Director	FLSA Status	Non Exempt
ALL HIRING IS SUBJECT TO THE YUOK TRIBE'S HIRING PREFERENCE			
Salary Range	\$18.23-\$23.79/\$20.07-\$26.19		

#### POSITION SUMMARY:

This position assists professional fisheries personnel engaged in scientific and technical work in the field of fisheries biology. This position is comprised mostly of fieldwork, with some time spent in the office. The position requires work during various times of the day and will require some rotating shifts. Work weeks may include weekend and/or evening work shifts and multiple days of overnight travel. This is a supervisory position and may require the oversight of lower level fisheries technicians. This position may require interagency coordination when implementing field activities.

#### DUTIES AND RESPONSIBILITIES:

This position may include, but is not limited to, the following duties:

1. Participates in harvest monitoring, biological monitoring, watershed assessment surveys, planting trees, maintaining tree nursery operations, clearing trails, removing invasive vegetation, conducting snorkel surveys, and/or stream restoration projects – often in challenging conditions.
2. Collects and records biological and physical survey data and maintains complete and accurate record keeping at all times.
3. Operates and maintains 4WD trucks, passenger vehicles, light trucks, boats, and ATVs to access remote locations for field projects.
4. Operates nets, fish traps and specialized equipment to monitor fish populations and environmental conditions.
5. Interviews Fishers on the river to gather information and data necessary for harvest monitoring.
6. Maintains and repairs various field equipment such as chainsaws, water pumps, and other gas-powered tools.
7. Assists in keeping a neat and orderly workplace, field houses, project work sites, laboratory areas, office areas, storage areas, and vehicles.
8. Cooperates with other agencies, Tribes, and interacts with the general public in a professional manner.
9. Enters data into existing Microsoft Excel, Access, or other databases.
10. Conducts quality assurance and quality control of data collected by others.
11. Ensures that all field equipment is available at the work site.
12. Downloads and maintains research equipment using various computer programs.

2020 (ARM)

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13. Assists with various administrative duties such as purchase requests, timesheet QA/QC, equipment inventories, and others as required.
14. QA/QC of field data, data entry, and database management.
15. Assist with employee performance evaluations.
16. Performs other duties as required to meet the needs of the organization.

#### **SUPERVISORY RESPONSIBILITIES:**

This position may be required to supervise Fisheries Technician I's, Technician II's, Interns, and volunteers

#### **DESIRABLE QUALIFICATIONS:**

1. Skill in written and oral expression
2. One year of experience entering, analyzing, and presenting data and its analysis requiring minimum review and editing
3. Ability to organize and implement sound plans, procedures, and schedules
4. Experience in operating and maintaining equipment such as jet boats, nets, fish traps, and other field equipment under extreme weather conditions day and night
5. Familiarity with computers, word processing applications, database and spreadsheet programs.
6. Possession of a valid state issued driver's License and ability to be placed on the Tribe's vehicle policy to drive 4WD trucks, passenger vehicles and boats
7. Experience swimming and snorkeling
8. Swift-water Rescue Training, CPR Certification and First Aid Certification
9. Ability to interact with the public, including interaction under possible adverse or volatile situations

#### **MINIMUM QUALIFICATIONS:**

1. Ability to record data accurately, legibly, and consistently
2. Ability to arrive at work punctually and work enthusiastically and consistently throughout the day both alone and with crews
3. CPR certification or First Aid Certification or ability to obtain certification within the first month of employment
4. Ability to interact with the public, including interaction under possible adverse or volatile situations
5. Must have at least one year experience in a supervisory position, preferably in a fisheries-related capacity
6. G5: High school graduation or equivalent and two (2) years of specialized experience or three (3) years of experience in the field of fisheries such as experience in conducting basic fisheries surveys such as habitat mapping, creel census, and harvest monitoring, spawning and carcass surveys, out-migrant trapping, direct observation surveys (snorkeling) and electro fishing techniques.

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7. G6: Two year course study above high school and one year of specialized experience equivalent to at least the next lower grade level.

#### CONDITIONS OF EMPLOYMENT:

1. All applicants are subject to the Tribe's Drug and Alcohol Free Work Place Policy including pre-employment screening.
2. All applicants will acknowledge and abide by all Yurok Tribe personnel and other policies and procedures.
3. **LANGUAGE SKILLS:** Must have the ability to read, write and comprehend simple instructions, short correspondence, and memos with ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
4. **REASONING ABILITY:** Apply common sense understanding to carry out instructions furnished in written, oral and/or diagram form with ability to deal with problems involving several concrete variables in standardized situations.
5. **PHYSICAL DEMANDS:** While performing the duties of this job, the employee is frequently required to walk, stand and use hands to finger, handle, or feel. The employee may be required to have the ability to lift 25 to 50 pounds, stamina and sufficient physical ability and dexterity to accomplish fieldwork that includes strenuous exertion, inclement weather and long hours in the field. However, there may be exceptions for certain positions
6. **VISION REQUIREMENTS:**
  - Close vision (clear vision at 20 inches or less)
  - Color vision (ability to identify and distinguish colors)
  - Depth perception (three-dimensional vision, ability to judge distances and spatial relationships)
  - Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus)

I, \_\_\_\_\_ (print name), acknowledge receiving a copy of this job description. I also understand that, as an employee, I am expected to perform my assigned duties, to read and abide by all Yurok policies and procedures—personnel, vehicle usage, procurement, etc. I understand that any violations of any established policies and procedures may lead to disciplinary measures, up to and including termination.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee #

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date