

YUROK TRIBE-JOB DESCRIPTION
Yurok Trail Crew Leader

Job Title:	Yurok Trail Crew Leader				Job Code	G3 S8	
Department:	Planning	Program:	Transportation	Location	Klamath		
Reports To:	Transportation Manager				FLSA Status	Non-Exempt	
ALL HIRING IS SUBJECT TO THE YUROK TRIBE’S HIRING PREFERENCE							
Salary Range	\$16.82						

POSITION SUMMARY:

The Yurok Youth Trail Crew Leader will oversee and manage the Yurok youth trail crew. Trail crew leader will be in charge of maintaining trail sites with the trail crew within the Redwood National and State Parks and will report out of the Klamath Tribal office.

DUTIES AND RESPONSIBILITIES:

- Must be willing to use basic hand tools (shovel, rake, loppers, Pulaski, McLeod, mattock, pike-axe) for trail maintenance.
- Will be required to wear safety gear (gloves, hard hat, safety glasses, safety equipment and outdoor work boots).
- Must provide daily safety meetings.
- Effectively communicate tasks and instructions to crew.
- Work with Transportation staff to stay on a strict routine.
- Must have the ability to carry hand tools and hike outdoors.
- Must be responsible for the maintenance and inventory of field equipment.
- Have the ability to run gas operated equipment (chainsaw, green machine, etc...)

SUPERVISORY RESPONSIBILITIES:

This is a supervisory position. Crew leader will be responsible for 4-5 youths.

MINIMUM QUALIFICATIONS:

- Must be 18 years or older and have demonstrated knowledge of the Yurok Tribe and the Reservation communities.
- Must have worked previously on a Yurok Youth Trail Crew or other trail crews.
- Knowledge of basic hand tools and basic maintenance of hand tools.
- All applicants are subject to the Tribe's Drug and Alcohol Free Work Place Policy including pre-employment screening.
- Valid state issued driver's license and/or the ability to obtain a California or Oregon driver's license. Must be insurable on the Tribe's insurance policy.

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- All applicants are subject to the Tribe's Drug and Alcohol Free Work Place Policy including pre-employment screening.
- Must pass a comprehensive background check.
- When necessary, must be able to lift 25 to 50 pounds.
- Valid state issued driver's license and/or the ability to obtain a California or Oregon driver's license. Must be insurable on the Tribe's insurance policy.

LANGUAGE SKILLS:

Must have the ability to read, write and comprehend simple instructions, short correspondence, and memos. With ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization. Knowledge of the Yurok language is preferred but not required.

REASONING ABILITY:

Apply common sense understanding to carry out instructions furnished in written, oral and/or diagram form. With ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to walk, stand and use hands to finger, handle, or feel. This position requires recurring physical exertion such as walking over wet, rough, uneven or rocky terrain; swimming for long periods, at times in adverse conditions; work under highly variable environmental conditions; and other physical duties associated with wildlife field activities. The employee is occasionally required to sit, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk and hear. The employee must occasionally lift and/or move up to 50 pounds.

VISION REQUIREMENTS:

- Close vision (clear vision at 20 inches or less).
- Color vision (ability to identify and distinguish colors).
- Depth perception (three-dimensional vision, ability to judge distances and spatial relationships).

I, _____ (print name), acknowledge receiving a copy of this job description. I also understand that, as an employee, I am expected to perform my assigned duties, to read and abide by all Yurok policies and procedures—personnel, vehicle usage, procurement, etc. I understand that any violations of all established policies and procedures may lead to disciplinary measures, up to and including termination.

Signature

Date

Employee #

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Supervisor Signature

Date